

YARD DUTY AND SUPERVISION POLICY

PARENTS AND STUDENTS

Alvie Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All Staff participate in Alvie Primary School's yard duty roster and school supervision requirements and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8:30am, within the courtyard area and multipurpose room on Monday to Friday. After school, staff supervise until 4.00pm in the courtyard area and multipurpose room. Students on school grounds outside these times will **not** be supervised (unless they attending a before or after school supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school pre-arranged supervised activity (i.e. sports practice).

Alvie Primary School has in place several internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- camps and excursions
- First Aid
- grounds management and tree maintenance

School staff, parents and students are encouraged to speak to the Principal, if you have any concerns about potential risks at our school, or our duty of care obligations.

REVIEW CYCLE

- This policy was last updated on **May 2022** and is scheduled for review in **May 2024**